

Job Circular

Position: Asst. Manager

Company Name: TTS Technologies Pvt. Ltd

Vacancy: 05

Job Context: We are seeking energetic and positive-minded individuals with extensive experience to join our team as Asst. Manager under the Maintenance & Utility Department.

Job Responsibilities:

- Supervise electrical work for projects.
- Conduct regular inspections and quality control checks on project work.
- Monitor project progress and provide reports to project management.
- Understand electrical drawings and specifications.
- Coordinate with consultants and subcontractors to ensure smooth project execution.
- Prepare electrical bills and payments.
- Ensure project safety and security.
- Prepare electrical Bill of Quantities (BOQ).
- Conduct regular monitoring and maintenance of electrical equipment.

Job Location: Pirojpur

Employment Status: Full-time

Educational Requirements: BSc. in Electrical and Electronics Engineering (EEE) / Mechanical Engineering

Experience Requirements: 4 to 5 years

We are looking for candidates who possess the following skills and qualifications:

- Proven experience in supervising electrical work in projects.
- Strong knowledge of electrical drawings and specifications.
- Excellent coordination and communication skills to collaborate with consultants and subcontractors.
- Proficiency in preparing electrical bills, payments, and BOQs.
- Sound understanding of project safety and security protocols.
- Ability to conduct regular inspections, quality control checks, and maintenance of electrical equipment.

If you meet the above criteria and are passionate about making a positive impact in the field of maintenance and utility, we would like to hear from you.

To apply for this position, please send your updated CV along with a cover letter to supports@ttstech.com.bd by **19/06/2022**. Please mention "Asst. Manager " in the subject line of your email.

Only shortlisted candidates will be contacted for further selection process.

We encourage both male and female applicants to apply.

TTS Technologies Pvt. Ltd. is an equal opportunity employer committed to diversity and inclusion in the workplace.

Application Deadline: **19/06/2022**

We appreciate your interest in our company and look forward to reviewing your application.